

Annexure II

Author Guidelines for Submission of Full Papers to NATLIB SYMPO 2021

Full Paper

Title: Title of the paper should clearly indicate the focus of the research work that you have carried out.

Font: The abstract should be written in Times New Roman and full paper should be written in English (Times New Roman), Sinhala (FMAbhaya) & Tamil (Kalaham) fonts.

Author details: Author(s) name, affiliation(s), designation, and email address of the corresponding author need to be included.

Article: Length of the article should be not more than 5,000-word count.

Page limit: Maximum 6-7 pages including all figures, tables, References, and appendixes.

The body of the papers: Should include Abstract, Introduction, Objectives, Methodology, Results, Discussion/Conclusion, and Recommendations with related references.

Subheadings: Should be bolded (12-point font size) and placed at the left-hand margin, one double space below the previous section.

Tables and figures: Tables must be prepared using standard formats and all tables must be uniform in format and font. All the tables, images and figures should be entered. Figures and images should be numbered and figure legends should be placed under the figure or image; as for the tables, they should also be numbered and the table header should be placed at the top. If the data were extracted from other sources, please denote the source courtesy immediately below the table. Figures should be clear and in black & white. Tables and Figures should be set in line with the text. The figures are preferred to be in greyscale that has a clear distinction between adjacent areas and labels.

Page numbers: Bottom right side.

Electronic images: Must be 300 dpi resolutions if they are to be included at full size

Footnotes: Avoid footnotes

Referencing style: APA 6th edition to be followed

*Extended abstract and full paper templates are annexed in here and use that format for writing your extended abstract and full paper. Please follow the instructions carefully. Please note that extended abstracts that are not prepared according to the guidelines provided, or are submitted after the deadline, will not be considered for review. The Editorial Committee reserves the right to make alterations to the text of the abstract in order to improve its quality.

Guidelines and Template for Abstract and Full Paper

National Library Research Symposium 2021

Title of the Paper

(Times New Roman, 14 FONT SIZE, CENTERED)

A Author¹, CD Author², and EFG Author³

¹*Affiliation*

²*Affiliation*

³*Affiliation*

Abstract (*for full paper*) - The abstract should be written in Times New Roman, with a 12 size font and the document should be single line spaced. The word limit should not exceed 250 words. Top, Bottom and Right margins of the page should be set to 2.5 cm, and the left margin should be 3 cm. The fonts, sizes and styles for the title, names of authors, affiliations, should be as shown in the header of the paper. The name of the corresponding author should be underlined. Abstracts should be submitted in Microsoft Word format along with the Full paper.

The abstract should state the Background and purpose of the study, objective, methodology, main findings and their principal conclusions. Do not include section headings in the abstract. Citations, References, Figures and Tables should not be included in the abstract.

Keywords: Please add a minimum of 4-6 words separated by commas.

Full Paper

Introduction - The introduction of your full paper should state the nature of research gaps you are addressing and why you are studying it. It should provide background information about the work and its significance, while highlighting other relevant literature and specifying how it relates or differs from your work. You should also discuss the scope and limitations of your study in the introduction.

Objectives – Objectives of the study should be clearly defined

Methodology –Provide a full description of your general research design, as well as the specific methods and procedures used in your research study. Describe your theoretical approach or type of analysis, and discuss the types of sources (primary or secondary texts, interviews, surveys, personal notes, etc.) and analysis tools (including statistical method/s) used.

Results –Describe the results in logical framework providing diagrams, charts, and illustrations as appropriate for your discipline.

Tables & Figures: All the tables, images and figures should be centered. Figures and images should be numbered and figure legends should be placed under the figure or image; as for the tables, they should also be numbered and the table header should be placed at the top. If the data were extracted from other sources please denote the source courtesy immediately below the table.

Table 1 : Preferences of students on different modes of obtaining reading materials

Decision	Agree	Disagree

Source : Ministry of Education

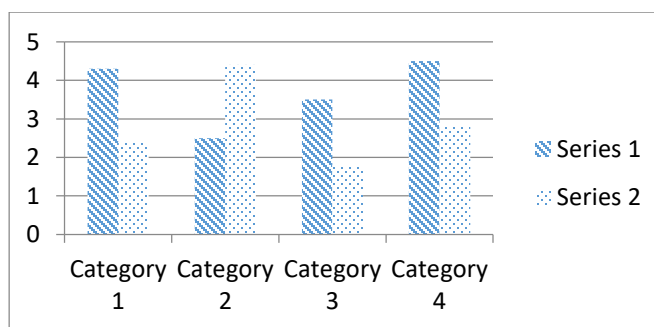


Figure 2 : Preferences of students on different modes of obtaining reading materials

Source: Ministry of Education

Discussion - The purpose of the discussion is to interpret and describe the significance of your findings in light of what was already known about the research problem being investigated, and to explain any new understanding or fresh insights about the problem after you've taken the findings into consideration.

Conclusion - The conclusion is intended to help the reader understand why your research should matter to them and provide synthesis of arguments presented in the paper to show how these converge to address the research problem and the overall objectives of your study. Also state your conclusions in clear, simple language.

References

References should be cited within your extended abstract using APA (American Psychological Association) style. Examples of reference formats are given here. For additional information on formatting references, refer the sixth edition of the publication manual of the American Psychological Association.

REFERENCES

Abey Suriya, K., Mitchell, C., & Willetts, J. (2008). Expanding economic perspectives for sustainability in urban water and sanitation. *Development*, 51(1), 23-29.

Boxenbaum, E., & Jonsson, S. (2008). Isomorphism, diffusion and decoupling. In R. Greenwood, C. Oliver, K. Sahlin, & R. Suddaby (Eds.), *The SAGE handbook of organizational institutionalism* (pp. 78-98). London, UK: Sage.

Ehrenfeld, J. R., & Hoffman, A. J. (2013). *Flourishing: A frank conversation about sustainability*. Stanford, CA: Stanford University Press.

The World Bank. (2015). Overview. Retrieved November 13, 2015, from <http://www.worldbank.org/en/country/srilanka/overview>